

Minutes

Catawba County Board of Commissioners  
Special Session, Monday, December 3, 2001, 8:00 a.m.  
Annual Breakfast meeting with the staff of the  
Cooperative Extension Service

and

Regular Session, Monday, December 3, 2001, 9:30 a.m.

**ABC Board**

Quarterly Financial Audits	162	12/03/01
----------------------------	-----	----------

**Bid Award**

East Maiden Road Waterline	165	12/03/01
----------------------------	-----	----------

**Budget**

Mental Health Budget Revision	163	12/03/01
-------------------------------	-----	----------

**Cooperative Extension Service**

Annual Breakfast meeting	161	12/03/01
--------------------------	-----	----------

**Utilities and Engineering**

East Maiden Road Waterline	165	12/03/01
----------------------------	-----	----------

Landfill Property Purchase – Terry Dennis Knox	167	12/03/01
--	-----	----------

**Emergency Services**

Fireworks at Rock Barn Golf and Country Club on New Year's Eve	162	12/03/01
--	-----	----------

**Facilities**

Disposal of Surplus Real Property	163	12/03/01
-----------------------------------	-----	----------

Landfill Property Purchase – Terry Dennis Knox	167	12/03/01
--	-----	----------

**Finance**

Quarterly Financial Audits – ABC Board	162	12/03/01
--	-----	----------

**Fire Marshal**

Fireworks at Rock Barn Golf and Country Club on New Year's Eve	162	12/03/01
--	-----	----------

**Health, Department of Public**

Increase in Home Health Skilled Nursing Fee	162	12/03/01
---	-----	----------

Family Planning Activity Budget Revision	162	12/03/01
--	-----	----------

**Landfill**

Landfill Property Purchase – Terry Dennis Knox	167	12/03/01
--	-----	----------

**Mental Health Services**

Mental Health Budget Revision	163	12/03/01
-------------------------------	-----	----------

**Organizational Meeting of the Board of Commissioners**

	161	12/03/01
--	-----	----------

**Real Property, County owned**

Disposal of Surplus Real Property	163	12/03/01
-----------------------------------	-----	----------

**Resolutions**

Resolution No. 2001-284, Award for Contract I, Waterline East Maiden Road State Water Grant DEH-0713A	166	12/03/01
--	-----	----------

At 8:00 a.m., on Monday, December 3, 2001, the Catawba County Board of Commissioners held a special session to attend the Annual Breakfast meeting with the staff of the Cooperative Extension Service at the ARC Building. Present were Chair Marie H Huffman, Vice-Chair W. Steve Ikerd, and Commissioners Katherine W. Barnes, Barbara G. Beatty, and Dan A. Hunsucker. The purpose of the meeting was to hear an overview by the area agricultural agents on their activities.

Cooperative Extension Director N. Fred Miller, Jr. updated the Commissioners on the status of the Cooperative Extension budget.

Home Economics Extension Agent Deborah Myatt gave a brief overview of five programs: Family Resource Management; 4-H at Elementary Schools; Ornamental Horticulture; ServSafe; and Livestock.

After the breakfast meeting the Board convened for its regular session.

The Catawba County Board of Commissioners met in regular session on Monday, December 3, 2001, 9:30 a.m., at the 1924 Courthouse, Robert E. Hibbitts Meeting Room, 30 North College Avenue, Newton, North Carolina.

Present were Chair Marie H. Huffman, Vice-Chair W. Steve Ikerd, and Commissioners Katherine W. Barnes, Barbara G. Beatty, and Dan A. Hunsucker.

Absent: None.

A quorum was present.

Also present were County Manager/Deputy Clerk J. Thomas Lundy, Deputy County Manager Steven D. Wyatt, Assistant County Manager Mick W. Berry, County Attorney Robert Oren Eades, Staff Attorney Debra Bechtel, and County Clerk Thelda B. Rhoney.

1. Chair Huffman called the meeting to order at 9:30 a.m.
2. Invocation offered by Chair Huffman.
3. Organizational Meeting of the Board of Commissioners:

- a. Election of Chair and Vice-Chair

Chair Huffman made a motion to appoint Commissioner Ikerd as Chairman. The motion carried unanimously.

Commissioner Beatty made a motion to appoint Commissioner Huffman as Vice Chair. The motion carried unanimously.

- b. Organizational Appointments:

Chairman Ikerd made a motion for the following appointments:

1. County Attorney – Robert Oren Eades
2. Finance and Personnel Subcommittee - Commissioner Hunsucker and Vice Chair Huffman
3. Policy and Goals Subcommittee - Commissioners Barnes and Beatty
4. Public Works Subcommittee - Commissioners Barnes and Beatty
5. WPCOG Delegate - Vice Chair Huffman
6. WPCOG Alternate - Commissioner Beatty
7. Mental Health Services Board - Commissioner Hunsucker
8. Public Health Board - Commissioner Barnes
9. Social Services Board - Commissioner Beatty
10. Hospital Board of Trustees - Chairman Ikerd

The motion carried unanimously.

4. Approval of Minutes from Regular Session of Monday, November 19, 2001.

Commissioner Barnes made a motion to approve the November 19, 2001 minutes. The motion carried unanimously.

5. Special guests.

Chairman Ikerd recognized his wife, Betty Ikerd.

6. Special guests not listed on agenda. None.

7. Appointments. None.

8. Consent agenda:

The following items were grouped as the Consent Agenda and was presented by County Manager J. Thomas Lundy.

a. Increase in Home Health Skilled Nursing Fee.

The Catawba County Home Health Department currently charges \$91 per Skilled Nursing visit. The Health Director was advised by Alan Jones, Home Health Cost Accountant, to increase our rate to \$105. By increasing this rate, the Health Department will be more closely aligned with the approved Medicaid rate, which recently increased in October 2001 to \$98.05. Our rate is slightly higher than the Medicaid rate in order to avoid frequent requests for rate increases by the Board each time Medicaid raises the rate slightly. Also, all revenue sources must be changed at the same rate, and no one lower than the Medicaid rate.

b. Family Planning Activity Budget Revision.

Catawba County has been selected to receive an additional \$19,243 in one-time Title X funds to support activities intended to increase our family planning caseload in FY 2002. The Catawba County Health Department was selected based on the results of a survey conducted with the family planning staff by the Women's Health Nurse Consultant. In addition to the survey data, an analysis of local family planning patient trends and other data indicated that our family planning program could recruit and serve an additional 90 patients in this fiscal year. The funding will be used to cover the costs of contraceptive methods purchased for additional patients. Funding for next fiscal year (2003) will be based upon the successful implementation of this statewide initiative and availability of additional Title X funds. Local agencies who meet or exceed their outcome objectives in FY 2002 may compete again for continuation funding in FY 2003.

Supplemental Appropriations:

110-580500-638800	Family Planning Grant	\$19,243
110-580500-833010	Medical Supplies	\$19,243

c. ABC Board – Quarterly Financial Audits.

The Catawba County ABC Board originated in 1949. At that time, the Catawba County Commissioners required the ABC Board to prepare quarterly financial audits in addition to an annual audit. This requires a tremendous amount of time and effort in preparation for the auditor and responding to inquiry or request. The Catawba County ABC Board is the only ABC Board in the state of North Carolina that is required to prepare quarterly financial audits. The Finance and Personnel Subcommittee recommended that the Board of Commissioners authorize the elimination of the quarterly financial audits and to require an annual audit only, which matches the State of NC requirement for ABC Boards.

d. Request for fireworks at Rock Barn Golf and Country Club on New Year's Eve.

The Fire Marshal's Office received a request from the Rock Barn Golf and Country Club requesting permission to hold a fireworks display on December 31, 2001, New Year's Eve, on the grounds of the club. Display will be at 12:00 midnight. Mr. Joel Matthews, the event producer, submitted a letter of request for the fireworks display permit to be used for the special occasion to celebrate the beginning of the New Year. (A rain date will be rescheduled and approved by the Fire Marshal, if needed.) Staff recommended

that the Board of Commissioners grant approval for the Rock Barn Golf & County Club to hold their fireworks display to celebrate the beginning of the New Year on December 31, 2001, at 12:00 midnight. They comply with the General Statutes and Chapter 20, Volume 5, of the Fire Prevention Code concerning the firing and storage during the day of these activities. A copy of the certificate of insurance is on file in Emergency Services.

e. Disposal of Surplus Real Property.

Catawba County has received offers on two parcels of land previously declared surplus by the Board of Commissioners. Both parcels have been offered for sale and advertised in accordance with NCGS160A-269. The first parcel is a 0.13-acre lot located at the end of a dead end road off of State Road 1848, Tax Map Number 4609-03-22-0079. The bid for this parcel was upset four times, with a final price of \$1,600 from Ronald Pope from Newton. The second parcel is a 0.24-acre lot located off of Rhoney School Road, Tax Map Number 3609-04-60-7634. The original offer for this parcel from Otis Q. Wimbush, an adjacent property owner, was \$900 and it was not upset. The resolutions declaring the properties surplus and authorizing the sale of the property didn't properly authorize the County Manager to execute all documents necessary to complete the sale of real property. New language will be added to the resolution for future use. Staff is requesting that the Board of Commissioners authorize the County Manager to execute documents necessary for the sale of real property sold by upset bid before closing documents can be executed for these two tracts. Staff recommended that the Board of Commissioners authorize the County Manager to execute documents necessary for the sale of two parcels of real property, pin numbers 4609-03-22-0079 and 3609-04-60-7634.

Commissioner Hunsucker made a motion to approve the consent agenda. The motion carried unanimously.

**End Consent Agenda**

9. Departmental Reports:

a. Mental Health Budget Revision.

John M. Hardy, Mental Health Director said a budget revision is requested in response to increased demand for services from some of the most severe people served by Mental Health Services. First, the increase is needed for those persons who have been slowly moved from institutional settings to adult care homes (rest homes). There has been a gradual development of rest home facilities in Catawba County that are serving more and more mentally ill adults between the ages of 30-55. This increase necessitates a proactive response to reduce the number of requests for hospitalization and law enforcement intervention. The Assertive Community Treatment Team (ACTT) is the proactive response along with the expansion of an existing half-time position in the Access unit. The additional revenues are from appropriated MH Fund Balance [\$72,000] and Medicaid [\$185,708] dollars. Secondly, the increase is needed to continue the demand for case management services to developmentally disabled people. Currently 30 people have come through the Single Portal process, have been approved for case management services, and are on a waiting list for such. Case management is the base/entry level of service needed before other services can be organized. Thirdly, the increase is needed for an existing Residential Services area where current clients are requiring greater management due to the severity of the problems they bring. Those with lesser problems have been slowly moved to more independent living arrangements, and they have been replaced with clients with greater needs. All of that is according to plan, but it requires additional staff to maintain a reasonable level of care.

Mental Health has reviewed its fleet of 18 vehicles and is prioritizing the replacement of the most worn.

MH Fund Balance is appropriated to replace 3 vans in direct care settings: \$72,000

Medicaid dollars fund:

- the implementation of an Assertive Community Treatment Team to provide outreach services to mentally ill adults who have been moved from institutional settings \$98,516

and now reside in rest home settings in Catawba County.  
That effort adds 4 full-time positions (a MH Nurse,  
a Substance Abuse Counselor, a Case Manager and a  
CBS Human Services Technician)

- 2 MH Clinicians for developmentally disabled individuals who are on a waiting list for case management and/or respite services \$36,263
- a MH Clinician for providing additional case management and one-on-one services to consumers in our residential services \$17,655
- expansion of a half-time MH Clinician position in Access to full-time for addressing adult care home issues for mentally ill adults \$33,274

No additional County funding is requested for these new and/or expanded efforts, and no County matching funds are required for the projected additional Medicaid revenue proposed to fund the expenditures. The additional revenues are from appropriated MH Fund Balance [\$72,000] and Medicaid [\$185,708] dollars. He said this revision adds 7.5 positions.

Mr. Hardy said the Finance and Personnel Subcommittee recommended that the Board of Commissioners approve the revision as presented increasing the current Mental Health budget by \$257,708 bringing it to \$15,722,115.

Supplemental Appropriations:

Account Number		Account Number	
110 530901		110 530901	
984000 Motor Vehicles	\$72,000	690101 MH Fund Balance	\$72,000
110 531023		110 531023	
812100 Regular Wages	65,250	672102 Medicaid	\$98,516
821100 FICA Tax	5,540		
822100 Retirement	3,800		
823100 Group Health	7,262		
823300 Group Dental	464		
823600 Long-term Disability	340		
825500 Short-term Disability	212		
841010 Travel & Transportation	2,400		
841020 Training & Education	1,600		
849160 Personnel Indirect Costs	9,148		
911700 Client Emergency Asst	<u>2,500</u>		
	\$98,516		
110 533011		110 533011	
812100 Regular Wages	\$25,000	672102 Medicaid	\$36,263
821100 FICA Tax	1,800		
822100 Retirement	1,250		
823100 Group Health	3,442		
823300 Group Dental	232		
823600 Long-term Disability	170		
825500 Short-term Disability	106		
841010 Travel & Transportation	1,800		
849160 Personnel Indirect Costs	<u>2,463</u>		
	\$36,263		
110 538041		110 538041	
812100 Regular Wages	\$12,500	672102 Medicaid	\$17,655

821100 FICA Tax	900
822100 Retirement	625
823100 Group Health	1,721
823300 Group Dental	116
823600 Long-term Disability	85
825500 Short-term Disability	53
841010 Travel & Transportation	600
849160 Personnel Indirect Costs	<u>1,055</u>
	\$17,655

110 537011		110 537011	
812100 Regular Wages	\$22,000	672102 Medicaid	\$33,274
821100 FICA Tax	1,887		
822100 Retirement	1,450		
823100 Group Health	2,342		
823300 Group Dental	232		
823600 Long-term Disability	170		
825500 Short-term Disability	106		
841010 Travel & Transportation	2,800		
841020 Training & Education	1,231		
849160 Personnel Indirect Costs	<u>1,056</u>		
	\$33,274		

Commissioner Barnes made a motion to approve the aforementioned Mental Health budget revision. The motion carried unanimously.

b. East Maiden Road Waterline.

Barry B. Edwards, Utilities and Engineering Director said the County was awarded a State Clean Water Grant for the project to address groundwater contamination caused by a leaking underground storage tank at the intersection of East Maiden Road and Buffalo Shoals Road (site of the former B&G Grocery). Based on documentation supplied by the State, contamination at the intersection has resulted in pure gasoline floating on the water table. The plume of pure gasoline extends 200 feet in length and is within 100 feet of the nearest neighbor's water supply well. This well is showing contamination. From June 1997 until July 1998, more than 258 gallons of pure gasoline and about 1,300 gallons in gasoline vapors were recovered by aggressive fluid vapor recovery. It is unknown how much gasoline remains in the ground at this time.

The Board approved at its April 2, 2001, meeting an agreement with the Town of Maiden for a waterline extension along East Maiden Road to address the groundwater contamination, funded mostly with State Clean Water Bond funds. The agreement with the Town of Maiden covers a 12-inch waterline extension from the intersection of East Maiden Road and Withers Road, east along East Maiden Road to Buffalo Shoals Road, then north along Buffalo Shoals Road for approximately 1,300 linear feet. The project also includes a water pump station and 250,000 gallon minimum elevated water tank at the intersection of East Maiden Road and Jim Beard Road, which will be under separate bid and contract. The estimated cost of the project, including waterlines, pump station and elevated tank is \$1,173,640. It will be funded by \$1,117,410 from the Clean Water Bond Grant Funds, with the remaining portion (estimated at \$56,320) to be funded by the County in the form of a loan to the Town of Maiden according to the agreement.

The County received bids for Contract No. 1, on the waterline construction associated with the East Maiden Road waterline project on November 5, 2001. A total of six bids were received ranging from \$323,000 to \$467,721. Buckeye Construction Co., of Canton, North Carolina is the lowest responsive bidder with a total bid amount of \$323,000. Attached is a recommendation by the project engineer, W.K. Dickson and Co., Inc. to award the bid to Buckeye Construction Co. of Canton, NC, contingent upon approval by the State that their documentation complied with the Special Conditions imposed upon the grant funds supplied by the State.

North Carolina Department of Environment and Natural Resources (NC DENR) requires that the contract be awarded by resolution. It also requires that the award be "tentative" until the Public Water

Supply Sections approve the contract. This is standard operating procedure for funding from NC DENR.

Mr. Edwards said the Public Works Subcommittee recommended that the Board of Commissioners approve an award of bid for the East Maiden Road waterline project, Contract No. 1, to Buckeye Construction Company in the amount of \$323,000 by resolution, tentative following NC DENR approval.

**Resolution No. 2001-284  
Award for Contract I,  
Waterline East Maiden Road  
State Water Grant DEH-0713A**

**WHEREAS**, Catawba County publicly advertised for bids to be received for the East Maiden Road Project, Contract 1 on November 5, 2001; and,

**WHEREAS**, the Bids were publicly opened on the stated date; and

**WHEREAS**, the County has accepted a grant offer from the NC State Bond in the amount of \$1,295,705.

**NOW; THEREFORE BE IT RESOLVED BY THE CATAWBA COUNTY BOARD OF COMMISSIONERS** that the bid be awarded in accordance with the Engineer's recommendation to Buckeye Construction in the amount of \$323,000.

Bids are awarded subject to project approval of the North Carolina Department of Environment and Natural Resources, Public Water Supply Section.

Adopted this the 3<sup>rd</sup> day of December, 2001 at Catawba County, North Carolina.

/s/ W. Steve Ikerd, Chairman  
Catawba County Board of Commissioners

**BID TABULATION SUMMARY**

**FOR: Catawba County 1999 Clean Water Bond Project, Contract No. 1 Town of Maiden Service  
Catawba County, North Carolina**

**WKD No. 90394.70.00**

**OPENING DATE: Monday, November 5, 2001 – 2:00 P.M. LOCATION: Catawba Co. Government Center**

<b>NAME OF BIDDER</b>	<b>BID BOND</b>	<b><u>BID AMOUNT</u></b>
Paul Ashe 9718 Cherry Grove Road Reidsville, North Carolina 27320 336/349-6793 Phone 336/349-6793 Fax		NO BID SUBMITTED
Caster Plumbing 18611 Starcreek Drive Cornelius, North Carolina 28031 704/896-8101 Phone 704/896-0412 Fax	✓	\$ 467,721.00
Buckeye Construction Company 654 Buckeye Cove Road Canton, North Carolina 28716 828/648-4511 Phone 828/665-9374 Fax	✓	\$ 323,000.00
Ronny Turner Construction Company, Inc. 3571 NC 127 South Hickory, North Carolina 28602 828/294-1844 Phone 828/294-0042 Fax	✓	\$ 333,550.00
Neill Grading & Construction Company, Inc. Post Office Box 3916 Hickory, North Carolina 28603 828/324-6774 Phone 828/324-9632 Fax	✓	\$ 395,640.00
Hickory Sand Company, Inc. Post Office Box 2007 Hickory, North Carolina 28603 828/328-1846 Phone 828/328-1329 Fax	✓	\$ 354,750.00
Tar Heel Construction Company 7491 Hagers Hollow Drive, Suite D Denver, North Carolina 28037 704/483-1965 Phone 704/483-4642 Fax	✓	\$ 394,500.00
Engineer's Estimate		\$ 365,317.00

I certify that the forgoing is true and accurate to the best of my knowledge and belief.

\_\_\_\_\_  
W.K. DICKSON & COMPANY, INC.

Commissioner Huffman made a motion to approve the award of bid for the East Maiden Road waterline project, Contract No. 1, to Buckeye Construction Company of Canton, NC in the amount of \$323,000 by resolution, tentative following NC DENR approval. The motion carried unanimously.

c. **Landfill Property Purchase – Terry Dennis Knox.**

Barry B. Edwards, Utilities and Engineering Director said at the Board of Commissioner retreat on November 12, 1999, McGill Associates presented the 20-year Solid Waste Master Plan. A vital part of this plan included the purchase of land for future landfill expansion, soil needs and State mandated environmental buffers. Among others, property owned by Mr. Terry Dennis Knox was identified as



necessary for future operations. The property is located at 3380 Wilfong Road, Newton, PIN #2617-02-79-6313. The subject property consists of 69.25 acres. There is a brick single-family dwelling with an attached garage and full basement located on the property. The dwelling consists of 2,317 square feet of heated space and 2,459 square feet of unheated space. Additional features include; covered porch, rear screened in porch, 3-foot wide interior doors for handicapped access, and a woodstove in the basement. Also located on the property is a detached 28 x 36 block pole shed with a dirt floor. This structure is wired and equipped with water access. Martin/McGill Inc., acting as the agent for the County, has negotiated a purchase price of \$665,000 for the property owned by Mr. Terry Dennis Knox. Earnest money in the amount of \$5,000 has already been paid, leaving a balance of \$660,000 for the property purchase and \$7,872 for associated fees, such as surveying, title insurance, taxes and recording fees.

Supplemental Appropriation:

520-350050-690100 Fund Balance applied	\$667,872
520-350050-995525 To Solid Waste Mgmt. Fund	\$667,872
525-350050-695520 From Solid Waste Reserve Fund	\$667,872
525-350150-987000 Purchase of Land	\$667,872

County Manager Lundy asked the cost per acre if you take out the dwelling?

County Staff Attorney Debra Bechtel said approximately \$5,400 per acre without the house.

Chairman Ikerd said the Board of Commissioners set a goal to continue to try to purchase property around the landfill. All of the money used to purchase property around the landfill is fee orientated and there are no tax dollars used for any of the landfill operations and purchases. He said it would be a major problem finding a site to relocate a landfill and the current location for the landfill has the most land available in any one area with the least occupancy.

Commissioner Huffman asked if there were any plans for use of the structure on the property.

Mr. Edwards said he would recommend that it be lease for a period of time.

Ms. Bechtel reminded the board that part of the contract was the current homeowners would be leasing the house for 24 months and any plans would have to follow that time period.

Commissioner Barnes made a motion approve the transfer of \$667,872 from the Solid Waste Reserve Fund and authorize County Manger J. Thomas Lundy to execute the Offer to Purchase and Contract to purchase property for future landfill operations. The motion carried unanimously.

10. Attorneys' Report. None.
11. Manager's Report. None.
12. Other items of business. None.
13. Adjournment.

At 9:53 a. m. there being no further business to come before the Board, Chairman Ikerd made a motion to adjourn. The motion carried unanimously.

---

W. Steve Ikerd  
Chairman, Board of Commissioners

---

Thelda B. Rhoney  
County Clerk